

2022 Terry Fox School Run | Post Run Report

Upon the completion of your event, please complete and send this form, along with your funds and any pledge sheets collected, to your Provincial Office.
See reverse for mailing address and additional instructions.

School Name:

School Address:

Organizer Name(s):

Organizer Email(s):

General School Email:

Principal Name:

Principal Email:

Site Number

OUR SCHOOL RUN DATE WAS: _____

| FUNDRAISING SUMMARY | |
|--|-----------|
| FUNDRAISING ACTIVITIES <i>(Donations)</i> | \$ |
| MERCHANDISE SALES <i>(T-Shirt Sales)</i> | \$ |
| TOTAL FUNDS ENCLOSED | \$ |

| ENCLOSED FUNDS SUMMARY | |
|-----------------------------|-----------|
| SCHOOL CHEQUE(S) | \$ |
| DONOR CHEQUE(S) | \$ |
| OTHER | \$ |
| TOTAL FUNDS ENCLOSED | \$ |

| | |
|--------------------------------|-----------|
| ONLINE FUNDRAISING | \$ |
| FUNDRAISING GRAND TOTAL | \$ |

Office Use

| PROMOTIONAL MATERIALS FOR 2023 | | | |
|---|--|--|------------|
| | | ENGLISH QTY | FRENCH QTY |
| | | RUN ORGANIZER T-SHIRT <i>(Complimentary t-shirt for Run Organizers – limited quantity available. Sizes available: Child 6X, Youth 10, Adult Small - XXL)</i> | |
| CANCER SURVIVOR T-SHIRTS <i>(Complimentary Cancer Survivor t-shirts for student/staff survivors – limited quantity available. Sizes available: Child 6X, Youth 10, Adult Small - XXL)</i> | | TATTOOS | |
| STUDENT ENROLLMENT | | PLEDGE SHEETS | |

Comments/Suggestions: _____



THE TERRY FOX FOUNDATION
LA FONDATION TERRY FOX

Please send your completed form, enclosed with your funds and any pledge sheets, to:

British Columbia / Yukon

Unit 160 – 8960 University High Street
Burnaby, BC V5A 4Y6

bcschool@terryfox.org

Manitoba / Saskatchewan

Unit A – 1214 Chevrier Boulevard
Winnipeg, MB R3T 1Y3

jenna.marchack@terryfox.org

Quebec

Suite 207, 10 Churchill Boulevard
Greenfield Park, QC J4V 2L7

qc@terryfox.org

Alberta / NWT / Nunavut

Unit 16A – 6120 2 Street SE
Calgary, AB T2H 2L8

darcy.mckenzie@terryfox.org

Ontario

Unit 200 – 250 Ferrand Drive
Toronto, ON M3C 3G8

onschool@terryfox.org

**New Brunswick / PEI
Nova Scotia / Newfoundland**

Unit 103 – 3600 Kempt Road
Halifax, NS B3K 4X8

ashley.blenkhorn@terryfox.org

Questions? Contact us toll free at: 1 (888) 836 - 9786 1 (888-TFOXRUN)

Do I need to include any paperwork with my school funds?

- Yes; please include this form and any pledge sheets you've collected when mailing in your funds.

Who should the cheque be made payable to?

- Please make cheques payable to "The Terry Fox Foundation" or "The Terry Fox School Run".

What do I do with personal cheques from donors made payable to our school?

- Deposit these cheques into your school bank account and issue a school cheque made payable to us for the full amount. Send the school cheque to the address noted above.
- *Please note: we are able to accept personal cheques from donors that are made out to us.*

What do I do with cash donations received at our school?

- Please do not send cash/coin in the mail or by courier to us. Please count the cash, deposit the full amount into your school bank account, and mail a cheque to the address noted above.

What do I do with pledge sheets that I have received?

- Send in all pledge sheets that were returned to you by students/teachers. Any donation of \$20.00 or more with complete donor name and address will be automatically issued a receipt. If a donor requires a receipt for a donation less than \$20.00, please make a note on the pledge sheet beside the donor information.

How do I submit funds for purchased merchandise?

- Funds may be sent to us in a combined school cheque of donations and merchandise payment, or in separate school/donation cheques. Please record money received for merchandise on the front of this page. Donations cannot be used as payment for merchandise.