

2023 Terry Fox School Run | Post Run Report

Upon the completion of your event, please send this completed form, along with all funds and pledge sheets collected, to your Provincial Office. Please **DO NOT** send cash. See reverse for mailing address and additional instructions.

School Name:

Site Number

Organizer Name(s):

Organizer Email(s):

General School Email:

Principal Name:

Principal Email:

of Participants:

FUNDRAISING SUMMARY	
DONATIONS COLLECTED <small>(CASH/CHEQUES)</small>	\$
MERCHANDISE SALES	\$
ONLINE FUNDS	\$
FUNDRAISING GRAND TOTAL	\$

ENCLOSED FUNDS SUMMARY <small>(PLEASE DO NOT SEND CASH)</small>	
SCHOOL CHEQUE(S)	\$
DONOR CHEQUE(S)	\$
MONEY ORDERS/BANK DRAFTS	\$
ENCLOSED FUNDS TOTAL	\$

Office Use

2024 TOOLKIT ITEM UPDATES								
PLEASE ENTER THE SIZES/QTY OF ITEMS YOU WISH TO RECEIVE NEXT YEAR								
SHIRT SIZES:	CHILD			ADULT				
	SM (6)	YM (8)	LG (10)	SM	MED	LG	XL	XXL
RUN ORGANIZER T-SHIRTS <small>MAX 2 COMPLIMENTARY PER SCHOOL</small>								
"TERRY'S TEAM" T-SHIRTS <small>(STUDENT/STAFF CANCER SURVIVORS) MAX 2 COMPLIMENTARY PER SCHOOL</small>								
	QTY			ENGLISH QTY			FRENCH QTY	
TATTOOS <small>(UNILINGUAL)</small>				"I'M RUNNING FOR..." STICKERS				
				PLEDGE SHEETS				

Thank you! Keep an eye out for the 2023 Post Run Feedback Survey via email later this fall.



THE TERRY FOX FOUNDATION

LA FONDATION TERRY FOX

Please send your completed form, enclosed with your funds and any pledge sheets, to:

British Columbia / Yukon

Unit 160 – 8960 University High Street
Burnaby, BC V5A 4Y6

bcschool@terryfox.org

Manitoba / Saskatchewan

886-167 Lombard Ave
Winnipeg, Manitoba R3B 0V3

jenna.marchack@terryfox.org

Quebec

Suite 207, 10 Churchill Boulevard
Greenfield Park, QC J4V 2L7

qc@terryfox.org

Alberta / NWT / Nunavut

Unit 16A – 6120 2 Street SE
Calgary, AB T2H 2L8

darcy.mckenzie@terryfox.org

Ontario

Unit 200 – 250 Ferrand Drive
Toronto, ON M3C 3G8

onschool@terryfox.org

Atlantic Provinces

Unit 103 – 3600 Kempt Road
Halifax, NS B3K 4X8

ashley.blenkhorn@terryfox.org

Questions? Contact us toll free at: 1 (888) 836 - 9786 | 1 (888-TFOXRUN)

Do I need to include any paperwork with my school funds?

- Yes; please include this form and any pledge sheets you've collected when mailing in your funds.

Who should cheques be made payable to?

- Please make all cheques payable to "The Terry Fox Foundation" or "The Terry Fox School Run".

What do I do with personal cheques from donors made payable to our school?

- Deposit these cheques into your school bank account and issue a school cheque made payable to us for the full amount. Send the school cheque to the address noted above.
 - *Please note: we are able to accept personal cheques from donors that are made out to us.*

What do I do with cash donations received at our school?

- Please DO NOT send cash/coin in the mail or by courier to us. Please count the cash, deposit the full amount into your school bank account, and mail a cheque to the address noted above.

What do I do with pledge sheets that I have received?

- Send in all pledge sheets that were returned to you by students/teachers. Any donation of \$20 or more with a complete donor name and address will be automatically issued a receipt. If a donor requires a receipt for a donation less than \$20, please make a note on the pledge sheet beside the donor information.

How do I submit funds for purchased merchandise?

- Funds may be sent to us in a combined school cheque of donations and merchandise payment, or in separate school/donation cheques. Please record money received for merchandise on the front of this page. Donations cannot be used as payment for merchandise.

Who are "Terry's Team Members"?

- A Terry's Team Member has had a personal diagnosis of cancer and is at any stage of their treatment or recovery. The Terry Fox Foundation honours these individuals with a special red t-shirt. In order to recognize as many people as possible, limited quantities are available to each school. Please contact your Provincial Office about receiving complimentary Terry's Team Member T-Shirts for your Students and Staff.